

Residential Voicemail Instructions

To Access Your Voicemail from Home: From a dial tone, dial 5001#. When prompted, enter your password, followed by the # key. Your default password will also be your 10-digit phone number. Select Option 5 from the main menu if you wish to change your default password.

Voicemail Main Menu

Number To Press	Action Description
1	Hear New Messages
2	Hear Old Messages
3	Send Messages
4	Set Call Forwarding
5	Set Current Options
6	Change Greetings
7	Recover Deleted Voicemail

Greetings Menu (Opt. 6)

Number To Press	Action Description
1	Record Greetings: After pressing 1, press the number for which greeting you want to record (1-8), then start recording after the tone.
2	Review Greetings: After pressing 2, press the number for which greeting you wish to review (1-8).
3	Select Greetings: After pressing 3, press the number for which greeting you want select for callers to hear. Once you select a number, that greeting will play for your review.

Send Messages Menu (Opt. 3)

Number To Press	Action Description
1	Send Message to Individual
2	Broadcast Message to All
3	Send Message to Group

Call Forwarding Menu (Opt. 4)

Number To Press	Action Description
1	Change Do-Not-Disturb
2	Set Forwarding Destination
3	Turn Forwarding On/Off
4	Forward Calls to Phone you are calling from

Options Menu (Opt. 5)

Number To Press	Action Description
1	Change Password
2	Record Your Name

Deleted Voicemail Menu (Opt. 7)

Deleted Messages will play automatically if any are still in the trash on the voicemail system



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800-721-1710

Residential Calling Feature Instructions

These premium calling features can be accessed directly from a dial tone on any phone in your unit.

To Perform this Feature:	Press This:
Access Voicemail System	5001#
Last Call Return	*69
Activate Call Forwarding	*72
Deactivate Call Forwarding	*73
Activate Call Forwarding Busy	*90
Deactivate Call Forwarding Busy	*91
Activate Call Forwarding No Answer	*92
Deactivate Call Forwarding No Answer	*93
Activate Do Not Disturb	*78
Deactivate Do Not Disturb	*79
Call Display Block	*67
Change Forward-To Number for Call Forwarding	*40, then new number
Change Forward-To Number for Call Forwarding Busy	*41, then new number
Change Forward-To Number for Call Forwarding No Answer	*42, then new number